

NORTHERN LIGHTS COLLEGE EDUCATION COUNCIL

Meeting to be held October 23, 2024 at 1:15pm

Dawson Creek –Microsoft Teams or Regional Boardroom

Chetwynd – Microsoft Teams

Fort St John – Microsoft Teams

Fort Nelson – Microsoft Teams


AGENDA

Territorial Acknowledgement:



Northern Lights College serves the communities of Northern British Columbia that are located on the territories of the Tsaa Che Ne Dene, Dene-Zaa, Sauleau, Tse'khene, Tlinget, Tahltan and Kaska Dena. We also acknowledge the Cree and the Metis for their guardianship of the land on which we live, work and play.

We acknowledge our hosts and honour their gracious welcome to those seeking knowledge.

1. Adoption of Agenda S. Fraser

2. Adoption of Minutes: September 25, 2024 S. Fraser

Draft Minutes Sept
25, 2024 final.pdf

3. Welcome to the New Student 2024-25 Members S. Fraser
Jashanpreet Singh
Lorelyn Arejola
Lester Santos
Jane Carmen C. Busa

4. Curriculum Planning RE: International Mitigation) T. Hyland-Russell
 
ndgguidelines.pdf International
Education mitigation)

Decision

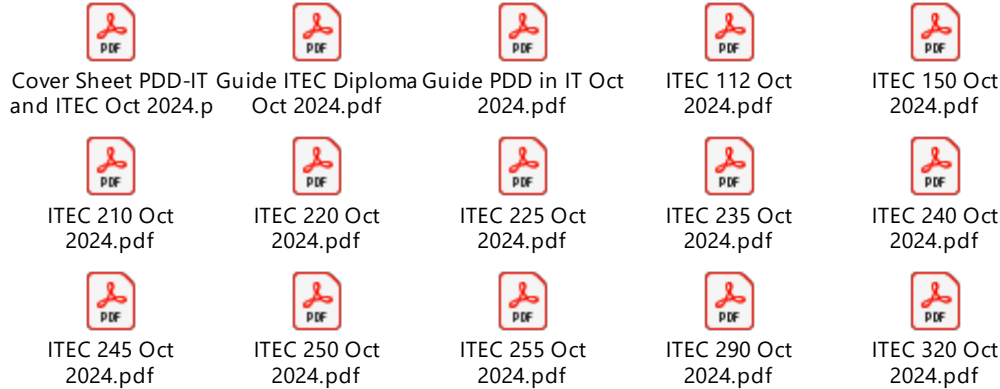
5. Diploma in Business Management and Diploma in Accounting I. Soumaila
  
Cover Sheet Guide Accounting Guide Business
Accounting Diploma: Diploma Oct 2024.p Management Diplor

Motion:

THAT the Education Council approves the revised Program Information and Completion Guide for Business Management Diploma and new Program Information and Completion Guide for Accounting Diploma, effective January 2025

6. Diploma in Interactive and Digital Technologies and PDD in Information Technology Management and ITEC Course Outlines

R. Douglas



Motion:

THAT the Education Council approves the revised Program Information and Completion Guide for the Interactive Technologies and Games Diploma, the revised Program Information and Completion Guide for Post Degree Diploma in Business Management - Information Technology Specialization and the revised Course Outlines ITEC 112, ITEC 150, ITEC 210, ITEC 220, ITEC 225, ITEC 235, ITEC 240, ITEC 250, ITEC 255, ITEC 290 and ITEC 320.

7. Repeal of policy E-1.15 Trades and Apprenticeship Safety

R. Cork

*Motion 2024/30 College Policy committee



Motion:

THAT the Education Council approves the repeal of Policy E-1.15 Trades and Apprenticeship Safety, effective October 23, 2024.

Standing Reports

8. Vice-President Academics & Research

T. Hyland-Russell



9. Board of Governors

M. Gilbert

10. Education Council Chair

S. Fraser



11. Educational Policies Committee

A. Holloway

12. Curriculum Committee

R. Douglas

13. Admissions and Standards Committee

A. Holloway

Information/Discussion

14. Composition of Council Discussion

T. Hyland-Russell



Explanation
pdf



Education Council
Election Rules June



NLC Education
Council Bylaws June

From 2016 email string (attached):

"In order to be a candidate for the Education Council, you must be a regular employee of the College. **This definition is broader than those employees defined in the Collective Agreements, and includes the Campus Administrators, Director of Facilities, Executive Director of HR, HR Advisors, Associate Registrar, Director of Student Services, Health and Safety Advisor, Executive Assistants, and a host of other individuals who have previously not voted.** Up until now, these others have been disenfranchised, but are now to be included in the election of the support staff representative."

From the definitions of the [College and Institute Act](#):

"**educational administrator**" means a dean, vice president or similar employee of the institution whose primary responsibility is to provide administrative services in support of education or training offered by the institution, and does not include the president;

"**faculty member**" includes an instructor, librarian, tutor, counsellor, research associate, program coordinator or other employee of the institution that a collective agreement between the bargaining agents, as defined in section 1 of the [Labour Relations Code](#), for the institution and faculty members specifies to be a faculty member;

15. [Committee lists](#) (current) and plan for membership update

T. Hyland-Russell



Terms of Reference
for Admissions and



Terms of Reference
for Curriculum Com



Terms of Reference
for Education Polici

Admissions and Standards Committee

Responsibility: Initiating review of college-wide policies and language relating to institutional admission.

Committee Members

Chairs: Paola Rodriguez, Shari-Lynn Harrison
Karen Bravo – Registrar

Kathy Handley – Dean of Academic and Vocational Programs

Michael Calvert – Director of Indigenous Education

Sharon Strasdin – Instructor – HDEC – ECE/EA

Heather Harper – Instructor – UNAS

Tony Mei – Director of International Education

Rod Cork – Dean of Trades & Apprenticeships

Marcie Lundin – Instructor – CCP

Irina Evseeva – Associate Registrar

Curriculum Committee

Responsibility: Ensuring curriculum development and review are consistent with approved processes and undertaken in full compliance with educational policies.

Committee Members

Chair: Rob-Roy Douglas

Kathleen Lewis – Associate Dean of Academic and Vocational Programs

Audra Holloway – Assistant to the Education Council and Registrar
Paola Rodriguez – Enrolment Systems Officer
Karen Giesbrecht – Admissions Officer
Karen Bravo – Registrar
Darren Giersch – Director of Marketing & Communications
Heather Cobbett – Instructor – CCP
Howard Moody – Instructor – AME

Policy Committee

Committee Members

Chair: vacant

Lorelee Mathias – Director of Student Services
Cindy Broberg – Instructor – Chemistry & Biology
Trevor Wulff – Instructor – AMT
Issoufou Soumaila – Instructor – Business Management
Karen Bravo – Registrar
Sunny Chawla – Learning Support Specialist
Sylvia Fraser – ABT Instructor

16. Education Council Byelection

K. Bravo

17. Action List Review

S. Fraser



Action List Oct 23,
2024.pdf

Next Meeting – November 27, 2024

Adjournment