



Subject: Facilities Work Orders move to TeamDynamix

Dear NLC faculty and staff,

Effective **November 22, 2024**, our Facilities department will move to **TeamDynamix (TDX)** for submitting work orders.

TeamDynamix is the system already used by the IT Department, and many of you are likely familiar with it, especially if you have requested IT support or assets in the recent past. As an in-house supported system, TeamDynamix will minimize downtime and sluggish performance while having enhanced support for any back-end issues. This transition is part of our ongoing effort to centralize systems and streamline processes across the college.

What Does This Mean for You?

- **After November 22, 2024, Maintenance Connection access ends.** From this point on, all requests for Facilities must be submitted through TeamDynamix.

Next Steps:

- **Accessing TeamDynamix:** Please ensure you have access to the [TDX client portal](#).
- **Training Resources:** Please read the comprehensive guide on [How to Use TDX](#)
- **Support:** Please email us at helpdesk@nlc.bc.ca if you have any questions or need assistance.

We appreciate your cooperation and understanding during this transition. If you have any questions or require assistance, please do not hesitate to contact IT or the Facilities team.

Best regards,

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