



Northern Lights  
College



No matter where you are on your career journey, Northern Lights College Continuing Education is here to help guide you on your way.

Registration is open

# Course Offerings Winter 2025 January–April



1-866-463-6652 | 250-784-7587  
studenthelp@nlc.bc.ca  
nlc.bc.ca/continuing-education



Northern Lights College  
Continuing Education

Invest. Learn. Grow.

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### \* Please note

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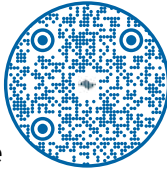
Invest. Learn. Grow.

| Online, Self-Guided   | Online, Instructor-Moderated  | Online, Live Instructor                               |
|---|---|---|
| Students are given full access to all course content the day the course starts and learning is self-paced. Students have 12 weeks from the course start date to complete the course. No extensions are permitted. | Course content is released weekly. Students have 6 weeks from the course start date to complete the course. | Delivered online via Teams, Zoom, or other platforms. |

# General Information

## Registration

Registration for Winter 2025 programs is open. Registration can be done on any NLC Campus, via email [studenthelp@nlc.bc.ca](mailto:studenthelp@nlc.bc.ca), or over the phone at 1-866-463-6652. You must provide the course code when you register. Codes begin with 2025WC and 2025SC. Many classes have multiple offerings with varying dates and delivery methods. Choose one when registering. Some class sizes may be limited and are filled on a first come, first served basis. Scan or click on the QR code to go to the [Continuing Education – How to Register](#) page.



## Cancellations

Courses or classes may be cancelled seven days prior to start date if minimum attendance is not met. Every effort is made to notify students in advance. Please ensure your contact information is current.

## Refunds

Our general refund policy is to provide a full refund, including unopened textbooks and supplies, if written notification is received seven business days or more prior to the start of the class. Notification should be sent to [ce@nlc.bc.ca](mailto:ce@nlc.bc.ca). There are no refunds for cancellations that are six business days or less prior to the start date of the class or for non-attendance. Refunds for canceled classes will be processed automatically.

## Fees

Course fees are payable to NLC at the time of registration. GST will be added where applicable.

## Course Requirements

Students are responsible for ensuring they have the right equipment and software for the courses they are enrolled in. If a course has prerequisites, you will be required to confirm eligibility.

## Ed2Go Courses

We offer many online courses through [Ed2Go](#). Visit [www.ed2go.com/northern](http://www.ed2go.com/northern) to view the catalogue. All Ed2Go Suite or Series courses are to be done sequentially. Look on the NLC website for info on how to register, or scan or click on the QR code to go to the [Continuing Education – How to Register](#) page.



**Knowledgware**  
We offer WHMIS and FOODSAFE Level 1 on the KnowledgeWare platform.

## BuildForce Courses

We offer a variety of construction workforce courses online through BuildForce.



Gold Seal

## Safety Training Courses

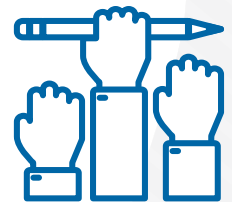
We offer a variety of Safety Training courses with online and on-Campus options.

## Corporate Training

Continuing Education at NLC offers custom, corporate training for businesses, organizations and their staff. From computer courses to equipment operating, we can develop the training that you need. Email [corporatetraining@nlc.bc.ca](mailto:corporatetraining@nlc.bc.ca) or call 250-787-6205 for more information.

## Training for Indigenous Communities

Continuing Education is proud to work with our Indigenous communities to create accessible and relevant training and courses for their members. Where necessary, NLC's Indigenous Education team is involved in the planning process. Previous programming for Indigenous communities has included Computer Fundamentals, Indigenous Resource Management and Job Search Skills. Training is customizable and can be completed at an NLC Campus or wherever the training is required. Email: [corporatetraining@nlc.bc.ca](mailto:corporatetraining@nlc.bc.ca)



| Synchronous Instructor-Led   | Asynchroous  | Sequentially                                       | Hybrid  |
|--|--|--|---|
| Program delivery is through online learning in real time, and consists of reading, hands-on assignments, knowledge quizzes and final exam. | This program is delivered through online learning and consists of reading, hands-on assignments, knowledge quizzes and final exam. | Courses to be taken in sequence of date offerings. | Course is a combination of online and in-person training. |

# StrongerBC future skills grant information



The StrongerBC future skills grant is available regardless of your financial situation. If you can answer YES to every question below, you are eligible for the StrongerBC StrongerBC future skills grant.

StrongerBC future skills grant supports short-term skills training to upgrade your current skills and help further your career. For more information on the grant, email: [futureskillsgrant@gov.bc.ca](mailto:futureskillsgrant@gov.bc.ca).

Take advantage of the StrongerBC future skills grant by following steps 1 – 3 below.

Scan or click the QR code to go to the StrongerBC future skills grant website



**Step 1:** Go to the StrongerBC future skills grant website

**Step 2:** Apply at EducationPlannerBC

**Step 3:** Register with Northern Lights College



**StrongerBC**



EducationPlannerBC



Northern Lights College

|  |   |
|--|---|
| <p>I am <b>one</b> of the following:</p> <ul style="list-style-type: none"> <li>• Canadian Citizen</li> <li>• Permanent Resident</li> <li>• Protected Person entitled to study in Canada</li> </ul>  | <input checked="" type="checkbox"/> Yes |
| I am a BC resident. I live in British Columbia.  | <input checked="" type="checkbox"/> Yes |
| I have graduated from grade 12 or equivalent, <b>or</b> I am 19 years of age or older.   | <input checked="" type="checkbox"/> Yes |
| I will give consent for public post-secondary institutions to collect and disclose personal information that is relevant to accessing the StrongerBC future skills grant to the provincial government.   | <input checked="" type="checkbox"/> Yes |
| I will not access duplicative and/or overlapping funding to cover eligible costs. For example, other grants, loans, scholarships or funding that cover the same program costs as the StrongerBC future skills grant.   | <input checked="" type="checkbox"/> Yes |
| I understand that the StrongerBC future skills grant benefits may have tax implications. I will consult the Canada Revenue Agency (CRA) for tax advice.  | <input checked="" type="checkbox"/> Yes |
| I understand that the StrongerBC future skills grant is subject to a \$3,500 lifetime maximum. All eligible costs will be counted towards the \$3,500 per learner limit. Eligible costs include: <ul style="list-style-type: none"> <li>• Tuition • Mandatory fees • Program/course materials</li> </ul>   | <input checked="" type="checkbox"/> Yes |
| If I am receiving any federal or provincial benefit, such as Employment Insurance (EI) or BC Employment and Assistance (BCEA), I will seek approval from the appropriate government body before participating in the StrongerBC future skills grant program.   | <input checked="" type="checkbox"/> Yes |
| If I am a current WorkBC Employment Services client, I will work with my employment counsellor before I register with a public post-secondary institution.   | <input checked="" type="checkbox"/> Yes |
| I understand that if I require additional financial supports like living supports or daycare to attend training, I can contact my local WorkBC Centre 6–8 weeks in advance to determine if I am eligible.  | <input checked="" type="checkbox"/> Yes |
| <p>I understand that fall and winter 2024/25 programs are eligible. I will confirm eligible start dates with the learning institution.</p> <p><b>or</b></p> <p>I am already enrolled in an eligible program. I understand that I must confirm the first date of instruction for eligible courses with the learning institution.</p> <p><i>A <b>course</b> is part of a <b>program</b>. For example, a Business Certificate program may be made up of several courses, like Formal Writing 101 and Business Planning 200. It's okay if you registered for the program before the fall or winter 2024/25 semester but only courses that occur during the fall or winter 2024/25 semester are currently eligible for funding.</i></p> | <input checked="" type="checkbox"/> Yes |



# Business



## Certified Associate in Project Management (CAPM) Certification Preparation

\$1,497.50+GST

This workshop is designed to assist project managers in their studying and preparation for the Certified Associate in Project Management (CAPM) Certification Exam from the Project Management Institute (PMI). Participants learn exactly what to anticipate during the Certified Associate in Project Management (CAPM) Certification Exam as well as strategies on answering questions that can help them achieve a higher score. We cover all evaluated subject areas and provide example questions and answers to familiarize participants with the scoring methods used. In this workshop, participants learn proven techniques from a qualified Project Management Professional (PMP)<sup>®</sup>, greatly increasing their chances of achieving a higher score than they would without this course.

### Prerequisites:

- Secondary diploma/certificate, such as a high school diploma, GED (general educational development), or global equivalent.
- At least 23 hours of project management education completed before the exam (the PMI on-demand CAPM Exam Prep Course can help fulfill this requirement).

### Online, Live Instructor

February 12–14, 2025 (23 hours/1 week)

Wednesday–Friday, 9am–4:30pm

**Code:** 2025WC CE-BE122-WS001



## Emerging Leader Foundation — Full Course

\$3,420+GST

The micro-credential, Emerging Leader Foundation is a comprehensive leadership program comprised of three courses:

- Emerging Leader — Leadership Essentials
- Emerging Leader — Financial Essentials and Project Management Essentials
- Emerging Leader — Workplace Culture Essentials

### January 28–September 11, 2025

(150 hours/8 months)

• No classes week of March 17–28, 2025

• No class July 1, 2025 (Canada Day)

Tuesdays/Thursdays, 6–8:30pm

**Code:** 2025WC CE-PD157-WS001



**StrongerBC**

future skills grant



Students have the choice to register for the Emerging Leader Foundation — Full Course, or register for each course individually.



## Emerging Leader — Leadership Essentials

\$1,552.32+GST

This course focuses on developing leadership skills needed to be an effective front-line leader. You will build effective and confident communication styles and abilities, including a strong public speaking voice. As part of this strong leadership style, you will learn how to create a positive and safe work environment by creating an action plan to direct workers to mental health resources within their organization and in the community.

### Online, Live Instructor

January 28–May 1, 2025 (60 hours/12 weeks)

No classes week March 17–28, 2025

Tuesdays/Thursdays, 6–8:30pm

**Code:** 2025WC CE-PD158-WS001



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To apply for StrongerBC future skills grant courses: [www.educationplannerbc.ca](http://www.educationplannerbc.ca)



# Business



## Emerging Leader — Financial Essentials and Project Management Essentials

\$1,164.24+GST

In this course, you will learn project management essentials — mastering critical concepts that require plans, learn how to implement, control, and close any type of project. You will develop skills to manage client requirements, multiple scope change requests, limited resources, lack of authority, and working with difficult clients. Rounding out this course, students will be engaged in understanding budgets: tracking income and expenses, identifying, forecasting, and staying within budget guidelines.

### Online, Live Instructor

May 6-July 8, 2025 (45 hours/9 weeks)

• No class July 1, 2025 (Canada Day)

Tuesdays/Thursdays, 6–8:30pm

**Code:** 2025SC CE-PD159-WS001



## Emerging Leader — Workplace Culture Essentials

\$1,164.24+GST

Workplace Culture Essentials develops tools for leaders to create open and respectful workplaces that value the perspectives of individuals from different backgrounds. Hone your competence leading diverse teams, including understanding and respecting the rights of Indigenous peoples of the region and the principles of reconciliation

### Online, Live Instructor

July 15-September 11, 2025  
(45 hours/9 weeks)

Tuesdays/Thursdays, 6–8:30pm

**Code:** 2025UC CE-PD160-WS001



## Management Skills for Supervisors

\$1,465+GST

Learners will examine management styles and understand the process for transitioning from colleague to supervisor. Participants will gain an understanding of their own unique management identity and begin the journey of creating a Foundations of Management Portfolio. The course will focus on skill development to give and receive feedback, conflict resolution, best practices for communication, roles of team members and characteristics of successful teams.

### In Person, Live Instructor

February 4–7, 2025  
(24 hours/8 weeks)

Tuesday-Friday, 9am–4pm

**Code:** 2025WC CE-BE124-WS001



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future skills grant



## Project Management Essentials Part 1

\$997.50+GST

Specifically designed for new project managers or those without previous formal project management. Gain a comprehensive overview of project management techniques so that you can effectively plan, manage and control projects based on the standards of the Project Management Institute (PMI). Theory and practical examples of these methodologies are provided in an interactive format, and skills gained can be immediately applied at work. Earn Professional Development Unit (PDU) credits from PMI.

### Online, Live Instructor

February 3–5, 2025 (25 hours/3 days)

Monday-Wednesday, 9am–4:30pm

Wednesday (1/2 day) 9am–12pm

**Code:** 2025WC WFTR-PD27-WS001



To apply: [studenthelp@nlc.bc.ca](mailto:studenthelp@nlc.bc.ca) | 250-782-5251 | 1-866-463-6652

# Business



## Project Management Essentials Part 2

\$997.50+GST

A continuation of Project Management Essentials: Part 1, this course provides more advanced skill development based on the Project Management Institute (PMI) framework. Executing project management in the real world requires practical skills to tackle many issues. Changing client requirements, multiple scope change requests, limited resources, lack of authority and difficult clients are all problems that a project manager must manage and control. This course provides a comprehensive overview of these issues and provides practical tools based on PMI best practices for managing them. Instruction and industry examples of these skills are provided in an interactive format. Earn Professional Development Unit (PDU) credits from the PMI.

**Online, Live Instructor**

February 6–7, 2025 (15 hours/2 days)

Thursday/Friday, 9am–4:30pm

**Code:** 2025WC WFTR-PD28-WS001



## Project Management (PMP) Bootcamp Prep

\$1,997.50+GST

The Project Management Professional (PMP) Certification from the Project Management Institute (PMI) is the industry standard for demonstrating competence and a solid foundation of project management skills. This workshop prepares new and experienced construction sector project managers without formal training, developers, general contractors, sub-contractors, owners, and consultants to write the PMI Project Management Professional certification exam and provides the 35 hours of educational credits required for new PMP certification applications. **Prerequisites:**

**Bachelor's Degree or equivalent:** 4,500 hrs of project management work experience in project initiation, planning, execution, monitoring, control, and closing processes. More than 3 years of non-overlapping project management experience. 35 hours of project management courses.

**OR**

**No, bachelor's degree:** 7,500 hrs of project management work experience in project initiation, planning, execution, monitoring, control, closing processes. More than 5 years of non-overlapping project management experience. 35 hours of project management courses.

Project Management (PMP) Bootcamp Prep prepares participants to write the Project Management Professional exam through the Project Management Institute (PMI). Upon successful completion of the course, students will need to apply to write the exam through PMI that is outside of this course.

**At the time of the application, proof of the prerequisites will need to be provided.**

**Online, Live Instructor**

February 26–March 7, 2025

(37.5 hours/5 days)

Wednesday–Friday, 9am–4:30pm

**Code:** 2025WC CE-PD29-WS001

# Esthetics



## Gel Nail Technology

\$680+GST

This course is an introduction to the foundation of Gel Nail Technology. Students will learn about client consultation, which method to use for nail extensions, the benefits of the type of extension used, applying the nail, troubleshooting when applying refills, and safe removal of nail extensions. Course includes nail kit. **Note:** This course is for current students or those who have completed the section in the Esthetics program that covers nail anatomy, growth, disease, and manicure procedures.

**Instructor-Led, In-Person, South Peace Campus**

March 16–30, 2025 (18 hours/3 weeks)

Sundays, 9am–3pm

**Code:** 2025WC CE-TI133-DP001



To apply for StrongerBC future skills grant courses: [www.educationplannerbc.ca](http://www.educationplannerbc.ca)



# General Interest



## Beginning Conversational French

\$155+GST

Learn to speak French! Discover how easy learning simple words and phrases for leisure and business can be. The Beginning Conversational French course makes pronunciation simple, with phonetic spellings for every word and phrase you need to learn French. This online course even includes audio so that you can hear and practice the language with little more than a click of your mouse! You will also learn cultural tips in each lesson that will make you more comfortable in a foreign setting. The skills you obtain will not only allow you to carry on a French conversation with ease, but become prepared to speak French in a wide variety of settings and situations.

### Online, Self-Guided

January 2-July 18, 2025  
(24 hours/12 weeks)

**Code:** 2025WC CE-AC37-WZ001

### Online, Instructor-Moderated

February 12-April 4, 2025  
(24 hours/6 weeks)

**Code:** 2025WC CE-AC37-WA002

### Online, Instructor-Moderated

April 16-June 6, 2025  
(24 hours/6 weeks)

**Code:** 2025SC CE-AC37-WA004

### Online, Instructor-Moderated

January 15-March 7, 2025  
(24 hours/6 weeks)

**Code:** 2025WC CE-AC37-WA001

### Online, Instructor-Moderated

March 12-May 2, 2025  
(24 hours/6 weeks)

**Code:** 2025WC CE-AC37-WA003



## Discover Sign Language

\$176+GST

Discover the graceful and expressive language of sign language and learn to communicate just by using your hands! This American Sign Language (ASL) course can unlock your ability and master communicating with the deaf community. Through this online sign language course, you will learn to fingerspell the alphabet, sign colours, numbers, objects, and the words for family members. You will learn to sign a wide range of useful, everyday phrases that will enable you to engage in conversation with members of the Deaf community. Video demonstrations will help you to form signs correctly, as well as use facial expression to communicate effectively in sign language.

### Online, Self-Guided

January 2-July 18, 2025  
(24 hours/12 weeks)

**Code:** 2025WC CE-AC32-WZ001

### Online, Instructor-Moderated

February 12-April 4, 2025  
(24 hours/6 weeks)

**Code:** 2025WC CE-AC32-WA002

### Online, Instructor-Moderated

April 16-June 6, 2025  
(24 hours/6 weeks)

**Code:** 2025SC CE-AC32-WA004

### Online, Instructor-Moderated

January 15-March 7, 2025  
(24 hours/6 weeks)

**Code:** 2025WC CE-AC32-WA001

### Online, Instructor-Moderated

March 12-May 2, 2025  
(24 hours/6 weeks)

**Code:** 2025WC CE-AC32-WA003



## Principles of Nutrition: Understanding Nutritional Status for Optimal Health

\$72+GST

Start your New Year by optimizing your health through the understanding of nutritional status with the guidance of a local culinary nutrition expert! Discover how to transform everyday ingredients into tasty, nutrient-packed dishes. Nutritious doesn't have to mean bland or boring! In this course you will learn about nutritional status and how to improve your overall well-being through food and lifestyle choices. Explore the principles of nutrition through a mini lecture and hands-on learning with live demonstrations to create a variety of healthy dishes where you will learn how healthy nourishing food can be delicious too!

### Instructor-Led, In-Person

January 29, 2025 (2 hours/1 day)  
Wednesday, 5:30-7:30pm

**Code:** 2025WC CE-HW132-DP001



To apply: [studenthelp@nlc.bc.ca](mailto:studenthelp@nlc.bc.ca) | 250-782-5251 | 1-866-463-6652



# General Interest



## Principles of Nutrition: Mindful Eating

\$72+GST

Join us for a unique culinary journey that merges the joy of cooking with the principles of nutrition. Through a mini lecture and hands-on learning with live demonstrations from a culinary nutrition expert. Our Mindful Eating course is designed to help you reconnect with your food, cultivate awareness, and enhance your overall well-being. Embrace a healthier relationship with food and transform the way you cook and eat to discover how to prepare meals that are both nourishing and delicious.

### Instructor-Led, In-Person

February 12, 2025 (2 hours/1 day)

Wednesday, 5:30–7:30pm

**Code:** 2025WC CE-HW133-DP001



## Principles of Nutrition: Guidelines for Planning and Shopping for Better Health

\$72+GST

Are you ready to take control of your health through the power of planning and shopping? This course will equip you with essential skills for healthier eating. Discover how to create balanced, nutritious meal plans through planning. In this course, you will learn smart shopping strategies; how to maximize your grocery budget while minimizing waste; and seasonal cooking strategies for freshness and flavour! Through a mini lecture and hands-on learning with live demonstrations from a culinary nutrition expert, you will make a variety of healthy dishes that will empower you with the skills to shop smart and cook deliciously for better health.

### Instructor-Led, In-Person

February 26, 2025 (2 hours/1 day)

Wednesday, 5:30–7:30pm

**Code:** 2025WC CE-HW134-DP001



## Principles of Nutrition: Meal Planning and Prepping for Healthy Eating

\$72+GST

Are you ready to revolutionize your approach to cooking? In this Principles of Nutrition course, you'll gain practical skills for meal planning and preparation designed to nourish your body and simplify your life! Explore the difference between plant forward and meat forward eating and effective storage techniques to reduce food waste and enhance convenience. Through a mini lecture and hands-on learning with live demonstrations from a culinary nutrition expert, transform your cooking habits and take charge of your nutrition!

### Instructor-Led, In-Person

March 12, 2025 (2 hours/1 day)

Wednesday, 5:30–7:30pm

**Code:** 2025WC CE-HW135-DP001



To apply for StrongerBC future skills grant courses: [www.educationplannerbc.ca](http://www.educationplannerbc.ca)



# General Interest



## Speed Spanish

\$189+GST

In this online Spanish course, you will learn to converse in Spanish using common words and phrases, and demonstrate the proper forms of common Spanish nouns and verbs. You will also have the opportunity to discuss Spanish culture and differences in Spanish-speaking countries while learning how to use numbers in Spanish to discuss dates, times, and money. By completing this course, you will gain confidence in your ability to converse with others in Spanish, be prepared to travel to a Spanish-speaking country and communicate effectively and build in-demand skills that can increase your career opportunities.

### Online, Self-Guided

January 2-July 18, 2025  
(24 hours/12 weeks)

**Code:** 2025WC CE-AC34-WZ001

### Online, Instructor-Moderated

February 12-April 4, 2025  
(24 hours/6 weeks)

**Code:** 2025WC CE-AC34-WA002

### Online, Instructor-Moderated

April 16, 20-June 6, 2025  
(24 hours/6 weeks)

**Code:** 2025SC CE-AC34-WA004

### Online, Instructor-Moderated

January 15-March 7, 2025  
(24 hours/6 weeks)

**Code:** 2025WC CE-AC34-WA001

### Online, Instructor-Moderated

March 12-May 2, 2025  
(24 hours/6 weeks)

**Code:** 2025WC CE-AC34-WA003



# Health and Wellness



## Medical Terminology Series

\$375+GST

This Medical Terminology course will be helpful for any career that uses medical terminology such as medical coding, health information technology, medical transcription, working as a health care professional, or working in the administrative side of health care.

This course will help prepare you for jobs related to health care by teaching you the language of medicine, including an overview of how the different organ systems function, information about many different medical disorders, and information about diagnostic and treatment procedures. As a result, this course will help prepare you for related college courses and for certification or admissions exams that expect you to understand medical terminology. For example, this course will help prepare you for the certification exam for medical coders and for the HESI exam which is often required for admission into nursing schools.

**\*All suite or series courses to be taken sequentially.** No medical background is necessary.

### Online, Instructor Moderated

January 15-April 4, 2025  
(48 hours/12 weeks)

**Code:** 2025WC CE-BE07-WA001

### Online, Instructor Moderated

March 12-June 6, 2025  
(48 hours/12 weeks)

**Code:** 2025WC CE-BE07-WA003

### Online, Instructor Moderated

February 12-May 2, 2025  
(48 hours/12 weeks)

**Code:** 2025WC CE-BE07-WA002

### Online, Instructor Moderated

April 16-July 4, 2025 (48 hours/12 weeks)

**Code:** 2025SC CE-BE07-WA004



To apply: [studenthelp@nlc.bc.ca](mailto:studenthelp@nlc.bc.ca) | 250-782-5251 | 1-866-463-6652

# Hospitality



## Hotel Management

\$1,632+GST



This course will cover the responsibilities and skills required for various positions, including front desk management, guest relations, housekeeping, and revenue management. You will learn the different areas of hotel management, including staff leadership and management, gaining effective strategies for motivating, and managing a diverse team. You will gain a firm grasp of business management principles – understanding key concepts such as budgeting, marketing, strategic planning, logistics, and record-keeping – all of which play a crucial role in the successful operation of a hotel. **No prerequisite.**

### Online, Instructor Moderated

January 15-July 4, 2025  
(100 hours/24 weeks)

**Code:** 2025WC CE-BE111-WA001

### Online, Instructor Moderated

March 12-September 5, 2025  
(100 hours/24 weeks)

**Code:** 2025WC CE-BE111-WA003



### Online, Instructor Moderated

February 12-August 1, 2025  
(100 hours/24 weeks)

**Code:** 2025WC CE-BE111-WA002

### Online, Instructor Moderated

April 16-October 3, 2025  
(100 hours/24 weeks)

**Code:** 2025SC CE-BE111-WA004



## Hotel Management for Executive Housekeepers

\$2,895+GST

The hospitality industry provides a variety of jobs and opportunities to advance worldwide. Learning the skills needed to manage any venue, hotel, motel, resort, or accommodation house and supervise housekeeping staff will position you for success within this growing field. This course bundle will train you for managerial positions in the hospitality industry. You will learn the different management structures of hospitality, from the front office to housekeeping, and how to organize and oversee staff.

Hotel managers and executive housekeepers must be adept at recognizing quality staff during recruitment, and implement training procedures to develop their potential. You will learn the management skills necessary to serve as a supervisor to other staff members and learn how to properly train and organize a team of housekeepers.

### Online, Instructor Moderated

January 15-July 4, 2025  
(160 hours/24 weeks)

**Code:** 2025WC CE-CS07-WA001

### Online, Instructor Moderated

March 12-September 5, 2025  
(160 hours/24 weeks)

**Code:** 2025WC CE-CS07-WA003



### Online, Instructor Moderated

February 12-August 1, 2025  
(160 hours/24 weeks)

**Code:** 2025WC CE-CS07-WA002

### Online, Instructor Moderated

April 16-October 3, 2025  
(160 hours/24 weeks)

**Code:** 2025SC CE-CS07-WA004



To apply for StrongerBC future skills grant courses: [www.educationplannerbc.ca](http://www.educationplannerbc.ca)



# Information and Technology



## Accounting with MS Excel 2019 Suite

\$750+GST

As the most widely used spreadsheet software, Microsoft Excel is used by accountants to analyze data, create reports, and prepare forecasts. The Accounting with Microsoft Excel 2019 Suite will help you gain basic accounting skills while training you to effectively use Microsoft Excel 2019. Discover how to create and use worksheets, charts, graphs, and more advanced features of Excel as you learn double-entry bookkeeping, financial reporting, and other accounting fundamentals used in small to mid-sized companies. This course is for online students to help master fundamental accounting skills and learn Microsoft Excel 2019. **\*All suite or series courses to be taken sequentially.**

### Online, Instructor Moderated

January 15-July 4, 2025  
(96 hours/24 weeks)

Code: 2025WC CE-CT45-WA001

### Online, Instructor Moderated

March 12-August 29, 2025  
(96 hours/24 weeks)

Code: 2025WC CE-CT45-WA003



### Online, Instructor Moderated

February 12-August 1, 2025  
(96 hours/24 weeks)

Code: 2025SC CE-CT45-WA004

### Online, Instructor Moderated

April 16-October 3, 2025  
(96 hours/24 weeks)

Code: 2025SC CE-CT45-WA004



## Artificial Intelligence and Machine Learning Suite

\$311+GST

Learn foundational artificial intelligence (AI) and machine learning knowledge in this introductory course. You will obtain a firm understanding of the science behind creating computer systems, the definition and history of machine learning, including the problem it is trying to solve, program languages, popular algorithms used, and the different types of machine learning. **\*All suite or series courses to be taken sequentially.**

### Online, Instructor Moderated

January 15-April 4, 2025  
(48 hours/12 weeks)

Code: 2025WC CE-CT176-WA001

### Online, Instructor Moderated

March 12-June 6, 2025  
(48 hours/12 weeks)

Code: 2025WC CE-CT176-WA003



### Online, Instructor Moderated

February 12-May 2, 2025  
(48 hours/12 weeks)

Code: 2025WC CE-CT176-WA002

### Online, Instructor Moderated

April 16-July 4, 2025  
(48 hours/12 weeks)

Code: 2025SC CE-CT176-WA004



## AUTOCAD Basics

\$1,758.25+GST

AutoCAD Basics will introduce you to the fundamentals of using AutoCAD. You will start at the very beginning by creating drafting symbols, kitchen and bath fixtures, and a floor plan, bringing everything together on a deliverable printed sheet. You will also create an abbreviated set of construction documents, such as a floor plan, roof plan, structural foundation plan, electrical plan, and building elevations. During this online course, you will learn about paper/model space and create deliverable sheet files. If you need to get an introduction to AutoCAD, this course for beginners will get you up — and running. This class is hands-on, real-world applicable, and includes optional projects. **\*All suite or series courses to be taken sequentially.**

### Online, Self-Guided

January 2-July 18, 2025  
(60 hours/12 weeks)

Code: 2025WC CE-CT125-WA004





# Information and Technology



## Basic Computer Skills Suite

\$473+GST

Learn essential computer skills for the workplace, including how to troubleshoot PC issues! This suite includes the following courses: Keyboarding, Computer Skills for the Workplace, and Introduction to PC Troubleshooting. Students will need their own computer or access to one with the course's system requirements to take this course.

**\*All suite or series courses to be taken sequentially.**

### Online, Instructor-Moderated

January 15-May 2, 2025  
(24 hours/18 weeks)

**Code:** 2025WC CE-CT49-WA001

### Online, Instructor-Moderated

March 12-July 4, 2025  
(24 hours/18 weeks)

**Code:** 2025WC CE-CT49-WA003



### Online, Instructor-Moderated

February 12-June 6, 2025  
(24 hours/18 weeks)

**Code:** 2025WC CE-CT49-WA002

### Online, Instructor-Moderated

April 16-August 1, 2025  
(24 hours/18 weeks)

**Code:** 2025SC CE-CT49-WA004



## Digital Marketing Suite

\$565+GST

Digital marketing uses varied media such as cellphones, social media platforms and websites. Learn how to market your business on the internet and discover proven methods that will help you establish an internet presence and build your online brand identity. Social media platforms such as Facebook, Twitter (X), and LinkedIn are popular and can be a game changer for businesses when used correctly. Finally, learn how to boost your website's visibility to get maximum results.

This suite includes the following courses: Marketing Your Business on the Internet, Achieving Top Search Engine Positions, Using Social Media in Business.

**\*All suite or series courses to be taken sequentially.**

### Online, Instructor Moderated

January 15, 2025-July 4, 2025  
(72 hours/24 weeks)

**Code:** 2025WC CE-BE41-WA001

### Online, Instructor Moderated

March 12, 2025-September 5, 2025  
(72 hours/24 weeks)

**Code:** 2025WC CE-BE41-WA003



### Online, Instructor Moderated

February 12, 2025-August 1, 2025  
(72 hours/24 weeks)

**Code:** 2025WC CE-BE41-WA002

### Online, Instructor Moderated

April 16, 2025-October 3, 2025  
(72 hours/24 weeks)

**Code:** 2025SC CE-BE41-WA004



To apply for StrongerBC future skills grant courses: [www.educationplannerbc.ca](http://www.educationplannerbc.ca)



# Information and Technology



## Intermediate Microsoft Excel 2019

\$218+GST

Many businesses rely on spreadsheets to manage budgets, schedules, and tracking, and Microsoft Excel is considered the industry standard. If you use Excel regularly and want to learn more advanced functions in this powerful software, this course is for you. You will learn how to harness the power of Excel's data analysis tools and AutoFilter commands and how to create macros that eliminate repetitive tasks. Set yourself apart from the casual Excel user by adding VLOOKUP, INDEX & MATCH, and other intermediate functions to your professional skill set. In addition, you will learn to create macros that let you manipulate data with the push of a button. You'll also discover how to use Goal Seek and Solver and apply them to real-world problems.

**Prerequisite:** Should have basic knowledge of Excel 2019.

### Online, Instructor Moderated

January 15-March 7, 2025  
(24 hours/6 weeks)

**Code:** 2025WC CE-MS09-WA001

### Online, Instructor Moderated

March 12-May 2, 2025  
(24 hours/6 weeks)

**Code:** 2025WC CE-MS09-WA003



### Online, Instructor Moderated

February 12-April 4, 2025  
(24 hours/6 weeks)

**Code:** 2025WC CE-WS09-WA002

### Online, Instructor Moderated

April 16-June 6, 2025  
(24 hours/6 weeks)

**Code:** 2025SC CE-MS09-WA004



## Introduction to Artificial Intelligence

\$208+GST

This course will introduce you to various forms of artificial intelligence (AI) and how we interact with them as consumers in day-to-day life. You'll see how AI provides analytics in business, and consider industries that may be transformed or even disrupted by AI. You'll look under the hood to see how computers can "learn" using artificial neural networks and various forms of machine learning. You will review AI applications such as natural language processing, forecasting, and robotics. You'll also learn about the AI development process and how AI will affect the workforce. Finally, you'll consider some of the ethical factors in AI deployment.

### Online, Self-Guided

January 2-July 18, 2025  
(24 hours/12 weeks)

**Code:** 2025WC CE-CT178-WZ001

### Online, Instructor-Moderated

March 12-May 2, 2025  
(24 hours/6 weeks)

**Code:** 2025WC CE-CT178-WA003



### Online, Instructor-Moderated

January 15-March 7, 2025  
(24 hours/6 weeks)

**Code:** 2025WC CE-CT178-WA001

### Online, Instructor-Moderated

April 16-June 6, 2025  
(24 hours/6 weeks)

**Code:** 2025SC CE-CT178-WA004

### Online, Instructor-Moderated

February 12-April 4, 2025  
(24 hours/6 weeks)

**Code:** 2025WC CE-CT178-WA002



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# Information and Technology



## Introduction to Microsoft Excel 2019

\$218+GST

Do you manage large sets of numbers, names, dates, or other information? If so, then you need to create worksheets to manage, store, organize, and even analyze this information. Excel, Microsoft's powerful spreadsheet software, is the most widely used program to handle this task. If you want to learn the 2019 version of Microsoft Excel, this course will introduce you to the program's basic functions and uses. You will also learn how to use the function wizard to calculate statistics, future values, and more. In addition, you will get tips on sorting and analyzing data, creating three-dimensional workbooks, and automating frequently repeated tasks with macros and buttons.

### Online, Self-Guided

January 2-July 18, 2025  
(24 hours/12 weeks)

**Code:** 2024WC CE-CT21-WZ001

### Online, Instructor-Moderated

February 12-April 4, 2025  
(24 hours/6 weeks)

**Code:** 2025WC CE-CT21-WA002

### Online, Instructor-Moderated

April 16-June 6, 2025  
(24 hours/6 weeks)

**Code:** 2025SC CE-MS09-WA004

### Online, Instructor-Moderated

January 15-March 7, 2025  
(24 hours/6 weeks)

**Code:** 22025WC CE-CT21-WA001

### Online, Instructor-Moderated

March 12-May 2, 2025  
(24 hours/6 weeks)

**Code:** 2025WC CE-CT21-WA003



## Introduction to SharePoint 2019

\$145+GST

This SharePoint course is for end users and site owners/managers new to working in a SharePoint environment. The course teaches SharePoint basics such as working with lists and libraries, simple page customization, working with forms, and managing site permissions and users.

### Online, Self-Guided

January 2-July 18, 2025  
(24 hours/12 weeks)

**Code:** 2025WC CE-CT108-WZ001



## Introduction to SQL (Structured Query Language)

\$174+GST

Learn the key concepts of SQL (Structured Query Language), the powerful and standard database management query language for relational databases. SQL (Structured Query Language) is one of the best programming languages for beginning web developers to learn. This course will teach you the basics of designing and writing SQL queries to execute on a practice database. Using an SQL Server Express, you'll learn several real-world applications for SQL, so you can put this valuable skill set on your resume.

### Online, Self-Guided

January 2-July 18, 2025  
(24 hours/12 weeks)

**Code:** 2025WC CE-CT150-WZ001

### Online, Instructor-Moderated

February 12-April 4, 2025  
(24 hours/6 weeks)

**Code:** 2025WC CE-CT150-WA002

### Online, Instructor-Moderated

April 16-June 6, 2025  
(24 hours/6 weeks)

**Code:** 2025SC CE-CT150-WA004

### Online, Instructor-Moderated

January 15-March 7, 2025  
(24 hours/6 weeks)

**Code:** 2025WC CE-CT150-WA001

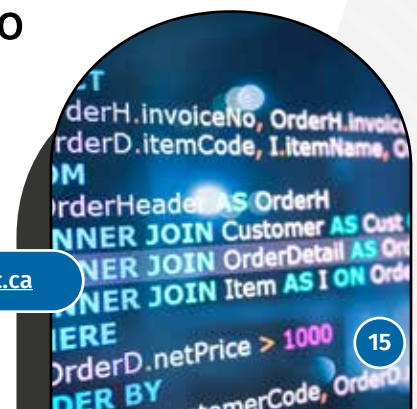
### Online, Instructor-Moderated

March 12-May 2, 2025  
(24 hours/6 weeks)

**Code:** 2025WC CE-CT150-WA003



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# Information and Technology



## Understanding the Cloud

\$201+GST

What is the cloud? If you have trouble answering this question, you are not alone. In this course, you will explore how the cloud works, what drives its incredible growth, and how you can use cloud services. You will start by looking at the building blocks of the cloud, where it started, and how it transitioned. You will gain a clear understanding of IaaS (infrastructure), SaaS (software), and PaaS (platforms), and examine why each may be attractive to some businesses, but not to others. You will learn about the different kinds of clouds (public, private, and hybrid).

### Online, Self-Guided

January 2-July 18, 2025  
(24 hours/12 weeks)

**Code:** 2025WC CE-CT32-WZ001

### Online, Instructor-Moderated

February 12-April 4, 2025  
(24 hours/6 weeks)

**Code:** 2025WC CE-CT32-WA002

### Online, Instructor-Moderated

April 16-June 6, 2025  
(24 hours/6 weeks)

**Code:** 2025SC CE-CT32-WA004

### Online, Instructor-Moderated

January 15-March 7, 2025  
(24 hours/6 weeks)

**Code:** 2025WC CE-CT32-WA001

### Online, Instructor-Moderated

March 12-May 2, 2025  
(24 hours/6 weeks)

**Code:** 2025WC CE-CT32-WA003



# ROTO Helicopter Type Training



## Allison 250 C20 Series Engine (ROTO 120)

\$2,500+GST

This is an intensive course in field maintenance of Allison 250 C20 type engines. It is intended to bring learners up to a level of knowledge and skill which will enable them to maintain this type of engine to the standards required for safe operation. Most government and industry requirements for recurrent training are also met through this course.

### Dawson Creek Campus

January 27-31, 2025 (30 hours/1 week)  
Monday-Friday, 8:30am-4pm

**Code:** 2025WC ROTO 120 DP001



## Bell 204/205 Series Airframes (ROTO 119)

\$4,500+GST

This field maintenance course is intended to meet industry's needs for qualified helicopter maintenance engineers to maintain and certify the Bell 204/205 Airframe. Most government and industry requirements for recurrent training are also met through this course.

### Dawson Creek Campus

March 17-28, 2025 (60 hours/2 weeks)  
Monday-Friday, 8:30am-4pm

**Code:** 2025WC ROTO 119 DP001



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# ROTO Helicopter Type Training



## Bell 206 Series Airframe (ROTO 121)

\$4,500+GST

This two-week Field Maintenance Course is intended to meet industry's needs for qualified Helicopter Maintenance Engineers to maintain and certify the Bell 206 airframe. Most government and industry requirements for recurrent training are also met through this course. *Includes Long Range.*

### Dawson Creek Campus

February 3–14, 2025

(60 hours/2 weeks)

Monday-Friday, 8:30am–4pm

**Code:** 2025WC ROTO 121 DP001



## Eurocopter AS350 Series (ROTO 122)

\$4,500+GST

This AS350/H125 Airframe course delivers Transport Canada-approved type training certification to Aircraft Maintenance Engineers. At completion of this two-week course, students will leave with intricate knowledge of the aircraft and the aptitude to perform field maintenance tasks.

### Dawson Creek Campus

January 20–31, 2025

(60 hours/2 weeks)

Monday-Friday, 8:30am–4pm

**Code:** 2025WC ROTO 122 DP001

### Dawson Creek Campus

March 10–21, 2025

(60 hours/2 weeks)

Monday-Friday, 8:30am–4pm

**Code:** 2025WC ROTO 122 DP002

### Dawson Creek Campus

May 5–16, 2025

(60 hours/2 weeks)

Monday-Friday, 8:30am–4pm

**Code:** 2025SC ROTO 122 DP001



## Lycoming LTS 101 Series Engines (ROTO 117)

\$2,500+GST

This course teaches field maintenance of Lycoming LTS-101 type engines. It is intended to bring learners to a level of knowledge and skill which will enable them to maintain this type of engine to the standards required for safe operation. Most government and industry requirements for recurrent training are also met through this course. Successful completion of this course will provide the graduate with the prerequisites of Transport Canada for a turbine endorsement on applicable aircraft. There shall be no less than 5% "hands-on" training in relation to the course duration.

### Dawson Creek Campus

January 13–17, 2025

(30 hours/1 week)

Monday-Friday, 8:30am–4pm

**Code:** 2025WC ROTO 117 DP001

### Dawson Creek Campus

March 3–7, 2025

(30 hours/1 week)

Monday-Friday, 8:30am–4pm

**Code:** 2025WC ROTO 117 DP002

### Dawson Creek Campus

April 28, 2025–May 2, 2025

(30 hours/1 week)

Monday-Friday, 8:30am–4pm

**Code:** 2025SC ROTO 117 DP001



## Lycoming LTS Series Engines (ROTO 124 T53)

\$2,500+GST

This course in field maintenance of the Honeywell/Lycoming T53 turbine type engines is intended to bring the learner to a level of knowledge and skill which will enable them to maintain this type of engine for safe operation. Most government and industry requirements for recurrent training are also met through this course. Successful completion of this course will provide the graduate with the prerequisites of Transport Canada for a turbine endorsement on applicable aircraft.

### Dawson Creek Campus

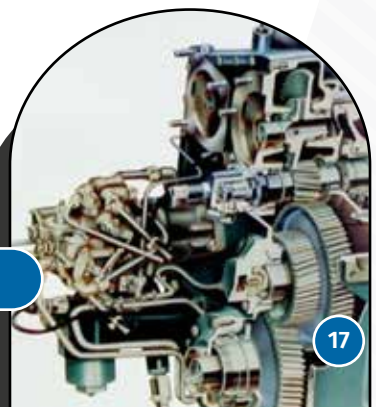
March 10–14, 2025 (30 hours/1 week)

Monday-Friday, 8:30am–4pm

**Code:** 2025WC ROTO 124 DP002



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# ROTO - Helicopter Type Training



**Turbomeca Arriel 1 Series Engine (ROTO 123)**

**\$2,500+GST**

This course is in field maintenance of Turbomeca Arriel 1 Turboshift type engines. It is intended to bring learners up to a level of knowledge and skill which will enable them to maintain this type of engine to the standards required for safe operation. Most government and industry requirements for recurrent training are also met through this course.

## Dawson Creek Campus

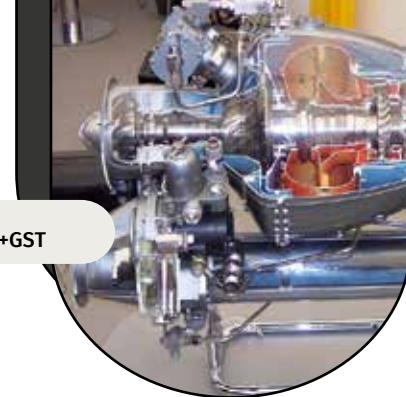
February 3–7, 2025  
(30 hours/1 week)  
Monday-Friday, 8:30am–4pm  
**Code:** 2025WC ROTO 123 DP001

## Dawson Creek Campus

March 24–28, 2025  
(30 hours/1 week)  
Monday-Friday, 8:30am–4pm  
**Code:** 2025WC ROTO 123 DP002

## Dawson Creek Campus

April 28, 2025–May 2, 2025  
(30 hours/1 week)  
Monday-Friday, 8:30am–4pm  
**Code:** 2025SC ROTO 123 DP001



# Safety Training



**FOODSAFE Level 1**

**See below**

FOODSAFE Level 1 is an in-person option with an NLC trainer (or online) food handling, sanitation, and work safety course from KnowledgeWare. FOODSAFE Level 1 is designed for frontline food service workers such as cooks, servers, bussers, dishwashers, and deli workers. The course covers important food safety and worker safety information including foodborne illness, receiving, and storing food, preparing food, serving food, cleaning, and sanitizing. In-person course exam is held in the classroom at the end of the course. Online exam is scheduled through KnowledgeWare.

## In-Person

### Dawson Creek Campus (\$155.80+GST)

January 18, 2025 (7 hours/1 day)  
Saturday, 9am–4pm  
**Code:** 2025WC WFTR-OS04-DP001

## In-Person

### Dawson Creek Campus (\$155.80+GST)

March 8, 2025 (7 hours/1 day)  
Saturday, 9am–4pm  
**Code:** 2025WC WFTR-OS04-DP003

## Online, Self-Guided (\$115+GST)

January 2, 2025–May 23, 2025  
(6 hours/4 weeks)  
**Code:** 2025WC WFTR-OS04-WZ001

## In-Person

### Dawson Creek Campus (\$155.80+GST)

February 8, 2025 (7 hours/1 day)  
Saturday, 9am–4pm  
**Code:** 2025WC WFTR-OS04-DP002

## In-Person

### Dawson Creek Campus (\$155.80+GST)

April 12, 2025 (7 hours/1 day)  
Saturday, 9am–4pm  
**Code:** 2025SC WFTR-OS04-DP004



**Pipeline Construction Safety Training (PCST)**

**\$100+GST**

For anyone working in the oil and gas pipeline construction industry. This course is designed to familiarize workers with the unique safety requirements associated with working in the pipeline construction industry, from construction to inspection. **This is a Gold Seal 2 course.**

## Online, Self-Guided

January 2, 2025–May 23, 2025  
(6 hours/4 weeks)

**Code:** 2025WC WFTR-TI13-WZ001

*This course uses interactive elements, scenarios, videos, and quizzes to reinforce learning.*



Gold Seal



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# Safety Training



WHMIS

\$45+GST

WHMIS Orientation is an online educational training course for workers on the *Workplace Hazardous Materials Information System*. This self-paced course teaches students or workers the basic elements of WHMIS and the Global Harmonization System (GHS).

**Online, Self-Guided**

January 2–May 23, 2025  
(2.5 hours/4 weeks)

**Code:** 2025WC WFTR-TI55-WZ001



# Trades and Industry



Airport Management — Airside Maintainer

\$1,250+GST

This course is a comprehensive course of standards of Transport Canada document *Aerodrome Standards and Recommended Practices, TP312E 5th*. Standard TP312E 5th is the foundation for an airport professional designation to be issued and remain in force.

A candidate enrolling in the course learns how to apply the standards to an airport, how to assess an airport for standard compliance, and how to report deviations from the standard.

## Prerequisites

• These courses must be taken sequentially.

## Program Dates

January 7–March 13, 2025  
(80 hours/10 weeks)

Tuesday/Thursday, 5:30–8:30pm

Exam week: last Thursday will be 5–9pm

**Code:** 2025WC CE-TI122-WS001

**Online, Live Instructor**



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**These courses must be taken sequentially.**



Airport Management — Airside Application

\$1,250+GST

This course is a comprehensive course of standards of Transport Canada document *Aerodrome Standards and Recommended Practices, TP312E 5th*. Standard TP312E 5th is the foundation for an airport certificate to be issued and remains in force.

The student enrolling in the course learns and are instructed how to build an airport to a certification level by applying *Aerodrome Standards and Recommended Practices* in TP312E 5th. The student will use their knowledge from Airport Management – Airside Maintainer to build a virtual airport on paper display, or virtual electronic display that conforms to airport standards.

## Prerequisites

These courses must be taken sequentially.

- Must have passed the following course:
- Airside Maintainer

**Code:** 2025WC CE-TI122-WS001

## Online, Live Instructor

### Program Dates

March 18–May 22, 2025 (80 hours/10 weeks)

Tuesday/Thursday, 5:30–8:30pm

Exam week: last Thursday will be 5–9pm

**Code:** 2025WC CE-TI123-WS001



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# Trades and Industry



## Airport Management — Airport Manager

\$1,250+GST

The student will learn how an Airport Manager designs and develops manuals, and safety in airport operations. They will learn airport suitability for aircraft operations by applying daily quality control (Daily Rundown) and candidates have learned and been instructed in how to design and develop an Airport Operations Manual in compliance with TP312, other airside operations manuals, and airside operations plans. The student will use their knowledge from the Airside Maintainer course, and Airside Application course to accept roles and responsibilities as an Airport Manager at a certified airport in Canada.

### Prerequisites

- These courses must be taken sequentially.
- Must have passed the following course:
  - Airside Maintainer  
**Code:** 2025WC CE-TI122-WS001
  - Airside Application  
**Code:** 2025WC CE-TI123-WS001

### Online, Live Instructor

May 27-July 31, 2025  
(80 hours/10 weeks)  
Tuesday/Thursday, 5:30–8:30pm  
Exam week: last Thursday will be 5–9pm  
**Code:** 2025SC CE-TI124-WS001



## Construction Project Management

\$150+GST

For everyone working in construction. Gain the knowledge and skills to help you successfully plan, manage, and administer projects from start to finish. **This is a Gold Seal 1 course.**

- Understand the construction business and your role in it as a construction project manager.
- Know how to effectively communicate through listening, writing, and verbal communication.
- Know how to manage and maintain worksite relationships.
- Understand what happens at the project procurement stage.

### Online, Self-Guided

January 2-May 23, 2025  
(4 hours/4 weeks)

**Code:** 2025WC WFTR-TI15-WZ001



Gold Seal



*This course uses interactive elements, scenarios, videos, and quizzes to reinforce learning.*



## First Level Supervisor Training Program

\$400+GST

For supervisors, foremen, or any individual who wants to become a First Level Supervisor. Develop the critical skills and learn the concepts required to supervise a construction crew, maximize productivity and quality, and ensure a job gets done on time, on budget, and safely. **This is a Gold Seal 4 course.**

- Build supervisory skills.
- Understand the difference between leadership and management.
- Communicate effectively.
- Lead a work crew.
- Plan and schedule.
- Manage effective meetings.
- Understand the supervisor's role in safety and due diligence.
- Develop and motivate teams.

### Online, Self-Guided

January 2-May 23, 2025  
(14 hours/4 weeks)

**Code:** 2025WC WFTR-TI11-WZ001



Gold Seal



*This course uses interactive elements, scenarios, videos, and quizzes to reinforce learning.*



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# Trades and Industry



## Pesticide Applicator Training: Forestry Management

\$963.90+GST

In this course, you will learn about pest management in forestry production, including weed control on forest rangeland. Students will develop skills in the safe and effective use of pesticides, in preparation for the BC Ministry of Environment Pesticide Applicators Examination. The course is for applicators, supervisors, project monitors and consultants wishing to obtain a Pesticide Applicator Certificate issued by BC Ministry of Environment. Exam fee included.

### Instructor-Led, In-Person Fort St. Joh Campus

March 28–30, 2025 (24 hours/3 days)  
Friday–Sunday, 8:30am–4:30pm  
**Code:** 2025WC WFTR-TI06A-FP001

### Instructor-Led, In-Person Dawson Creek Campus

May 9–11, 2025 (24 hours/3 days)  
Friday–Sunday, 8:30am–4:30pm  
**Code:** 2025SC WFTR-TI06A-DP001



## Pesticide Applicator Training: Industrial Vegetation and Noxious Weeds

\$963.90+GS

This course will teach methods and best practices in managing weeds on industrial land, roads, powerlines, railways, and pipeline right of ways, seismic lines, well sites or other oil and gas facilities. The control of weeds designated as noxious on private or public lands will be included. Students will develop skills in the safe and effective use of pesticides, in preparation for the BC Ministry of Environment Pesticide Applicators Examination (included in the course fee). The course is for applicators, supervisors, project monitors and consultants wishing to obtain a Pesticide Applicator Certificate, issued by the BC Ministry of Environment.

### Instructor-Led, In-Person Fort St. John Campus

March 28–30, 2025 (24 hours/3 days)  
Friday–Sunday, 8:30am–4:30pm  
**Code:** 2025WC WFTR-TI06B-FP001

### Instructor-Led, In-Person Dawson Creek Campus

May 9–11, 2025 (24 hours/3 days)  
Friday–Sunday, 8:30am–4:30pm  
**Code:** 2025SC WFTR-TI06B-DP001



## Ecosystem Monitoring 101 – Full Course

\$1,350.17+GST

Consisting of seven modules, Ecosystem Monitoring 101 – Full Course, provides individuals with essential skills and knowledge regarding environmental monitoring and conservation. This program is relevant to those working in a variety of roles in the natural resources industry looking to ensure environmental considerations are incorporated and considered in the natural resources construction and service field. The program is intended for individuals interested in pursuing a career in environmental monitoring and conservation, including recent high school graduates, environmental technicians, and individuals looking to change their career path. It is also a valuable professional development opportunity for individuals currently working in a variety of construction, trades and service roles in the natural resources and energy sector.

Students have the choice to register for the whole course or register for courses individually.



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### Online, Live Instructor

January 9, 2025–May 13, 2025  
(54 hours, 18 weeks)  
Tuesdays/Thursdays, 7–8:30pm  
**Code:** 2025WC CE-T1135-WS001



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# Trades and Industry



## Ecosystem Monitoring 101 — Part 1

\$504.50+GST

This course covers modules 1 – 3 of the Ecosystem Monitoring 101 full course and will explore the fundamentals of ecosystem monitoring and restoration. Topics explored in the three modules are the fundamentals of biodiversity monitoring, socio-cultural factors and traditional ecological knowledge (TEK) in monitoring biodiversity, cultural sensitivity and co-management, and shared decision-making and conflict resolution. This course is relevant to those working in a variety of roles in the natural resources industry looking to ensure environmental considerations are incorporated and considered in the natural resources construction and service field.

### Online, Live Instructor

January 9, 2025-February 25, 2025  
(21 hours, 7 weeks)

Tuesdays/Thursdays, 7-8:30pm

Code: 2025WC CE-T1120-WS001



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## Ecosystem Monitoring 101 — Part 2

\$845.67+GST

This course covers modules 4 – 7 of the Ecosystem Monitoring 101 full course and will explore how the following monitoring topics apply to restoration: vegetation monitoring, terrestrial wildlife monitoring, monitoring freshwater ecosystems, and fundamental of data analysis and management. This course is relevant to those working in a variety of roles in the natural resources industry looking to ensure environmental considerations are incorporated and considered in the natural resources construction and service field.

### Online, Live Instructor

February 27, 2025-May 13, 2025  
(33 hours, 11 weeks)

Tuesdays/Thursdays, 7-8:30pm

Code: 2025WC CE-T1121-WS001



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# Veterinary



## Veterinary Assistant Series

\$758+GST

Do you love animals? Have you ever thought about a career as a veterinary assistant? This course, taught by a practicing veterinarian and college instructor, will give you the information you need to prepare for work in veterinary hospitals. This course is intended for those who are interested in work in the veterinary field or who are already working and would like to enhance their skills and/or advance. This course will also help prepare you for related college courses.

### Online, Instructor Moderated

January 15, 2025-July 4, 2025  
(96 hours/24 weeks)

Code: 2025WC CE-HW131-WA001

### Online, Instructor Moderated

March 12, 2025-August 29, 2025  
(96 hours/24 weeks)

Code: 2025WC CE-HW131-WA003

### Online, Instructor Moderated

February 12, 2025-August 1, 2025  
(96 hours/24 weeks)

Code: 2025WC CE-HW131-WA002

### Online, Instructor Moderated

April 16, 2025-October 3, 2025  
(96 hours/24 weeks)

Code: 2025SC CE-HW131-WA004



To apply: [studenthelp@nlc.bc.ca](mailto:studenthelp@nlc.bc.ca) | 250-782-5251 | 1-866-463-6652

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