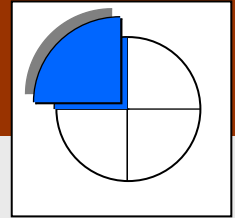


NORTHERN LIGHTS COLLEGE BOARD OF DIRECTORS POLICY



Policy Name: Governance Committee
Terms of Reference

Number: GP-7.3

Policy Type: Governance Process

Date Approved: 13 Dec 2017

Date Revised: 13 Dec 2023

Date Reviewed: 13 Dec 2023

The Governance Committee functions to assist and support the governance process of the Board.

1. Goals

- a. To consider and recommend to the Board:
 - i. Amendments and additions to policy and bylaws.
 - ii. Board education options, such as:
 1. Governance training and orientation,
 2. Ethics and legal topics pertinent to governance.
- b. Board effectiveness and efficiency, such as:
 - i. Self-monitoring,
 - ii. Succession and composition.

2. Authority

- a. The committee has no authority to change Board policies
- b. The committee has authority to spend funds required for travel to meetings if meetings are required.
- c. The committee has no authority to commit funds for external assistance in governance activities. Any requirement for such funds will be put to the Board for decision.
- d. The committee has authority to request staff resource time normal for administrative support around meetings, as well as administrative support included in the committee's governance mandate.

3. Composition

- a. The committee shall consist of the Chair, Vice-Chair, and 2 (two) additional Board Members supported by the Board.
- b. The committee shall select the chair of the Governance Committee from among the Board members of the committee.
- c. The President of Northern Lights College will assign staff to the committee collaboratively and for a specified time.

4. Term of Office

- a. Members shall be appointed for a one (1) year term.